

**DULLES SHRM BOARD OF DIRECTORS
MEETING MINUTES FOR MARCH 6, 2023**

Board Members Present:

1. President – William Seidler
2. Secretary & Director, Certification – Tricia Kleber
3. Director, Community Service – Mary Khattak
4. Director, Discussion Group – Megan Hollywood
5. Legislative Liaison – Matt Nieman
6. SHRM Foundation Representative – Rae Shimon
7. Student/Emerging Professional Liaison – Rochelle Fashaw

Board Members Absent:

1. Treasurer – Bryan Clickener
2. Vice President – Programs – Hudaidah Bhimdi
3. Director, Diversity & Workforce Readiness Advocate – Nakisha Griffin
4. Director, Marketing & Communications – Erin Moody
5. Past President and Director, Membership/Registration – Charlan Cornwell
6. Past President and Director, Membership/Registration – Nicole Davis

Vacant Position:

1. President Elect
2. Vice President, Sponsorships
3. Director, Registration

MEETING STARTED – 5:34 pm

Will called the meeting to order.

Secretary's Report – Tricia Kleber sent out the February minutes for approval. Matt Nieman approved the minutes and Rae Shimon seconded them. Everyone in attendance voted to approve the minutes. Tricia will upload them to the website.

Treasurer's Report – Bryan Clickener – Balances as of 3/XX/2023

- Truist checking - \$
- Truist savings - \$
- PayPal - \$

Bryan was not in attendance.

Programs' Report – Hudaidah Bhimdi

Programs for 2023

- March – Five Ways to Create a Great Organizational Culture and Becoming a Company Hero
- April – Toxic Workplaces – Toxic Individuals – How to Address the Issues, Solve the Problem, Resolve the Conflict
- May – Would like to use Matt's office and have it around 5:00/5:30 pm

Membership Report – Charlan Cornwell/Nicole Davis

- Active Members – 146 active members

Sponsorship Report – Vacant

- Yearly Sponsor – Allstate Identity Protection
- Monthly Sponsors

Registration Report – Will Seidler/Tricia Kleber

February Meeting – Immortal HR – The Death and Rebirth of Ms. H (Harriet) R. (Rose) Job

- Speaker – 1
- Total Attendees – 20

March Meeting –

- Registrants – 20 (as of 3/3)

Community Outreach Report – Mary Khattak

March/April

- Promote the Tunnel to Towers 5k run/walk in Prince William County on 4/30 (Ask Jennifer to promote in March, create Dulles SHRM team)

May/June

- Women Giving Back in Sterling (could do a diaper/wipes collection and/or promote clothing donations)
- Promote JKC Foundation volunteering in August

July – No meeting

August

- Jack Kent Cooke Foundation Scholars Weekend Volunteer for resume and interviewing tips

September/October

- Embry-Rucker Shelter, promote their Amazon Wish List link & do a collection at in-person meeting

November/December

- Cornerstones Gifts for Kids Drive. Promote & collect \$25 gift cards to Target & Walmart for the kids to shop with

Discussion Group Report – Megan Hollywood

March

- Topic – Employers – Return to Work
- Date – 3/2/2023
- Registered – 30
- Attended – 17

April

- Topic – Working Genius – How Work Gets Done
- Date – April 6

May

- Topic – Quiet Quitting & Quiet Hiring
- Date – May 4, 2023

June

- Topic – Organizational Culture & Conflict Management
- Date – June 1, 2023

Social Media/Communication Report – Erin Moody

- LinkedIn Members – 1063, down 3 from last month
- LinkedIn company page – 32 followers
- Twitter Followers – 1017, down 5 from last month
- Instagram Followers – 57, up 1 from last month
- Facebook – 124, up 1 from last month

Student/Emerging Professional Liaison – Rochelle Fashaw

- There was a call with Cindy Parker from George Mason. We agreed that students can attend our virtual events for free.
- Hosting an HR Panel session for the Students at George Mason in the spring. This would be to learn about the HR field.
- George Mason has space that we could use on occasion to host a meeting.
- The DC SHRM charges a reduced rate to attend their meetings.

Matt was wondering if we could have the GM students sign up for SHRM and select us as their chapter, especially if we are offering them to attend our virtual events for free. We will discuss this next month.

Certification Report – Tricia Kleber

- SHRM Approval – March Discussion Group; March Monthly Meeting; May Discussion Group
- HRCI Approval – March Discussion Group; March Monthly Meeting; May Discussion Group
- Waiting for HRCI Approval –
- Waiting to Obtain – March Monthly Meeting; April Discussion Group; April Monthly Meeting

Old Business

- Survey Update – we only have 12 responses. From the responses, most like the mix of virtual and in-person events; this is their only HR organization; and many would like the half day conference to return. Will is going to send out another reminder, and he would like us to remind members to fill out the survey.

New Business

- If you have ideas for venues for chapter meetings, please reach out to Will. Rochelle has space at her company, but it is out in Leesburg. Kaiser had some space in Herndon that we might be able to use. Matt is curious as to what we would be trying to do in person. He likes the socialization aspect before a meeting but notices that when the speaking part is over, everyone leaves out of there pretty quickly. That would dictate what type of venue we would want to find. We could try different things to see what would work best.

Next Board Meeting: April 3, 2023

Meeting adjourned: 6:09 pm

Respectfully submitted,
Tricia Kleber

Last edited: March 6, 2023